

TamKang University Fall 2017 Enrollment Schedule and Information

(The system will be down for maintenance from 11:30 am to 12:30 pm during the enrollment period.)

Graduate Students Enrollment Schedule and Information

Opening Hours	
Tue, 8 th Aug 12:30 pm to Mon, 14 th Aug 11:30 am (For present students and freshmen)	Fri, 8 th Sep 12:30 pm to Sun, 10 th Sep 11:30 am (For freshmen only)

Continuing Undergraduates and Seniors Enrollment Schedule and Information

		Date	Opening Hour
Phase I		Tue, 8 th Aug	12:30~24:00
		Wed, 9 th Aug	00:00~11:30
Phase II		Fri, 11 st Aug	12:30~24:00
		Sat, 12 nd Aug	00:00~11:30

Juniors Enrollment Schedule and Information

		Date	Opening Hour
Phase I		Wed, 9 th Aug	12:30~24:00
		Thu, 10 th Aug	00:00~11:30
Phase II		Sat, 12 nd Aug	12:30~24:00
		Sun, 13 th Aug	00:00~11:30

Sophomores Enrollment Schedule and Information

		Date	Opening Hour
Phase I		Thu, 10 th Aug	12:30~24:00
		Fri, 11 st Aug	00:00~11:30
Phase II		Sun, 13 th Aug	12:30~24:00
		Mon, 14 th Aug	00:00~11:30

Freshmen Enrollment Schedule and Information

Educational System	Date	Opening Hour
Freshmen (Day Division)	Mon, 4 th Sep to Wed, 6 th Sep	12:30~11:30

Notices:

1. The courses can be enrolled either by Web access. Online Enrollment System:
<http://www.ais.tku.edu.tw/elecoc/>
2. B216 Computer Lab on Tamsui Campus is available for students to enroll in courses.

Date	Opening Hour
Tue, 8 th Aug –Thu, 10 th Aug	12:30~15:30
3. If the curriculum belongs to main courses with TA courses, students have to enroll in the course based on the serial number of TA courses. Time conflicts of TA courses should be avoided.
4. For those senior or graduate students who have attended GEPT Intermediate Level test voluntarily but failed to pass (students have to register on their field office first) are eligible to take English Tutorial.
5. The English (II) course is automatically grouped within each college by the placement in terms of students' scores of English (I), excluding the following English-taught Programs: Division of Global Commerce, Department of International Business, Department of Diplomacy and International Relations, and Bachelor's Program in Global Financial Management. If you want to drop this course, please consider carefully since it cannot be added again. Those who are not assigned to an English (II) course should download the course-add form from the website of English Department (http://www.tfx.tku.edu.tw/eng0/super_pages.php?ID=eng2) and go to the Department office (FL207) for manual course add with the student ID and other relevant documents during the first week of the semester.
6. Starting from the academic year of 2015, the course of "Foreign Language" includes 4 credits of "English

(I)” and 4 credits of “English (II)” or any other foreign language, with the same language being selected for the first and second semesters. Those who have successfully selected another language via the Course-selection System are required to drop the previously assigned course of “English (II).” **Please consider carefully that “English (II)” cannot be added after being dropped.**

7. Each course of Spanish (I), French (I), and Japanese (I) is provided with 2 or 3 lab classes given at different periods of time to prevent from class conflict. In other words, only one lab class is required for those who have selected any of these courses.
8. Sophomores, juniors, and seniors are expected to enroll in freshman courses with seat limit during Adjustment Period.
9. Students intending to take Campus and Community Service-Learning please take your student ID card and enroll at the Office of Student’s Affair.
10. You can overtake 6 credits only if your average grades of previous semester are beyond 80 (a grade A) or you have been approved for Minor, Double Major, or Program. (In order to take 6 more credits by Web access, you must meet one of the criteria).
11. The table of your current class schedule is displayed for viewing on EMIS at <http://sinfo.ais.tku.edu.tw/eMIS/> after your selection in real time. (This site always facilitates students to access to the most immediate, latest information.)